List of Travel Agency Service Fees

Domestic Travel (Within Japan)

In accordance with the Travel Agency Act, the following charges will apply:

Handling Fees

Fee Categories	Details		Applicability	Amount
Travel Arrangement(s)	Transportation and Accommodation Arrangement	Groups of 10 passengers or more	Full Travel Fee of Arrangement	20% of Travel Fee
		Groups of less than 10 passengers	Per Arrangement	JPY3,300
	Transportation Arrangement	ANA,JAL,Skymark,SNA, SFJ, ADO, FDA, ORC, IBX, AMX, or TOK	Per Passenger and Per Route	JPY3,500~6,000
		Jetstar,Peach or SpringJapan	Per Passenger and Per Route	JPY4,500
	Seat selection, baggage reservation, and other optional arrangements		Per optional item	10%–20% of the optional item fee
	Accommodation Arrangement		Per Person	JPY3,300
	Arrangement via Telephone		Per Person and Per Route	JPY500
Tour Guide Fee (Excluding Accommodation and Transportation Expenses)			Per Tour Guide Per Day	JPY66,000
Rectification(s)/ Change(s)	Changes to both Transportation and Accommodation Arrangements	Groups of 10 passengers or more	Travel Fee before Change of Part Arranged	20% of Travel Fee
		Groups of less than 10 passengers	Per Change	JPY8,800
	Change to Transportation Arrangement		Per Passenger	JPY2,200
	Change to Accommodation Arrangement		Per Person	JPY2,200
Cancellation(s)	Cancellations to both Transportation and Accommodation Arrangements	Groups of 10 passengers or more	Fees Incurred for Cancellations	20% of Travel Fee
		Groups of less than 10 passsengers	Per Cancellation	JPY8,800
	Cancellation of Air Ticket(s) on JAL, JTA, JAC, RAC, and/or HAC		Per Passenger and Per Route	JPY2,800
	Cancellation of Air Ticket(s) before Issuance		Per Passenger and Per Route	JPY2,800
	Cancellation of Unused Air Ticket(s)		Nominal Fare Per Cancellation	15% of Nominal Fare
	Cancellation of Accommodation		Per Cancellation	JPY2,220
Communication(s)	Urgent Local Communication(s) on behalf of Client(s) for Arrangements		Per Communication (Excludes Telephone Call(s) and Telegraph/Telegram Fees)	JPY4,400

Note:

1. "Groups" refer to individuals traveling together in a same party with an appointed leader.
2. The handling fees herein will apply and be added to the cancellation fees of the travel service provider for all changes and cancellations requested by customers.
3. Accommodation at one hotel/place for consecutive nights shall be considered as ONE arrangement.
4. All fees stipulated herein are inclusive of the Goods and Services Tax (GST).

Consultation Fees

Fee Categories	Details	Applicability	Amount
Sightseeing Tour(s)	(1) Consultation of Travel Plans and Budgets	Basic Fee (Up to 30 Minutes)	JPY7,700
		Every 30 Minutes Thereafter	JPY4,400
	(2) Planning of Travel/Tour Itineraries	Per Additional Tour Day	JPY6,600
	(3) Estimation of Mandatory Expenses for Travel (Applies to Combined Arrangements of Transportation and Accommodation)	Basic Fee	JPY6,600
		Per Additional Tour Day	JPY1,100
	(4) Estimation/Quotation of Transportation Fare(s)	Per Estimate/Quote	JPY5,500
	(5) Information on Activities, Transportation, Accommodation, etc.	Per Printed A4 Page	JPY2,200
Business Trip Consultation(s)		Additional JPY5,500 + Fees Stipulated from (1) to (5) Above	

＊Fees stipulated herein are inclusive of the Goods and Services Tax (GST)

Notwithstanding change(s) and/or cancellation(s) due to customer, transportation and/or airline circumstances, the above Handling and Consultation Fees are not subject to refund(s).

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